

AGENDA



Certified Documentation Improvement Practitioner (CDIP) Examination Preparation

Day 1

Time	Topics
8:30-9:00 a.m.	REGISTRATION
9:00-9:15 a.m.	Welcome and Introductions
9:15-9:45 a.m.	Overview of CDIP Domains
9:45-10:30 a.m.	Domain 2: Leadership <ul style="list-style-type: none">• Develop clinical documentation improvement (CDI) policies & procedures in accordance with AHIMA practice briefs• Promote CDI efforts throughout the organization• Foster working relationship with CDI team members for reconciliation of queries• Develop documentation improvement projects• Maintain affiliation with professional organizations devoted to the accuracy of diagnosis coding and reporting• Establish a chain of command for resolving unanswered queries• Collaborate with physician champions to promote CDI initiatives• Establish consequences for non-compliance to queries or lack of responses to queries in collaboration with providers
10:30-10:45 a.m.	BREAK
10:45-11:45 a.m.	Domain 6: Compliance <ul style="list-style-type: none">• Apply AHIMA best practices related to CDI activities• Apply regulations pertaining to CDI activities• Consult with compliance and health information management (HIM) departments regarding legal issues surrounding CDI efforts• Monitor changes in the external regulatory environment in order to maintain compliance with all applicable agencies• Educate the appropriate staff on the CDI program including accurate and ethical documentation practices• Develop educational materials to facilitate documentation that supports severity of illness, risk of mortality, and utilization of resources

<p>11:45 a.m. – 12:30 p.m.</p>	<p>Domain 5: Research and Education</p> <ul style="list-style-type: none"> • Articulate the implications of accurate coding • Educate providers and other members of the health care team about the importance of the documentation improvement program and the need to assign diagnoses and procedures when indicated, to their highest level of specificity • Articulate the implications of accurate coding with respect to research, public health reporting, case management, and reimbursement • Monitor changes in the external regulatory environment in order to maintain compliance with all applicable agencies • Educate the appropriate staff on the clinical documentation improvement program including accurate & ethical documentation practices • Develop educational materials to facilitate documentation that supports severity of illness, risk of mortality, and utilization of resources • Research and adapts successful best practices within the CDI specialty that could be utilized at one’s own organization
<p>12:30-1:00 p.m.</p>	<p>BREAK</p>
<p>1:00 – 2:30 p.m.</p>	<p>Domain 3: Record Review and Document Clarification</p> <ul style="list-style-type: none"> • Identify opportunities for documentation improvement by ensuring that diagnoses and procedures are documented to the highest level of specificity • Query providers in an ethical manner to avoid potential fraud and/or compliance issues • Formulate queries to providers to clarify conflicting diagnoses • Ensure provider query response is documented in the medical record • Formulate queries to providers to clarify the clinical significance of abnormal findings identified in the record • Track responses to queries and interact with providers to obtain query responses • Interact with providers to clarify present on admission (POA) • Identify post-discharge query opportunities that will affect severity of illness (SOI), risk of mortality (ROM) and ultimately, case weight
<p>2:30-2:45 p.m.</p>	<p>BREAK</p>
<p>2:45-4:30 p.m.</p>	<p>Domain 3: Record Review and Documentation Clarification (continued)</p> <ul style="list-style-type: none"> • Collaborate with the case management and utilization review staff to affect change in documentation • Interact with providers to clarify hospital acquired conditions (HAC) • Interact with providers to clarify the documentation of core measures • Interact with providers to clarify patient safety indicators (PSI) • Determine facility requirements for documentation of query responses in the record to establish official policy and procedures related to CDI query activities • Develop policies regarding various stages of the query process and time frames to avoid compliance risk

Day 2

Time	Topics
8:30-10:30 a.m.	<p>Domain 1: Clinical Coding Practice</p> <ul style="list-style-type: none"> • Use coding software • Display knowledge of payer requirements for appropriate code assignment • Communicate with the coding/HIM staff to resolve discrepancies between the working and final diagnosis related groups (DRGs) • Participate in educational sessions with staff to discuss infrequently encountered scenarios • Assign Current Procedural Terminology (CPT) and/or Healthcare Common Procedure Coding System (HCPCS) codes • Use reference resources for code assignment • Identify the principal and secondary diagnoses in order to accurately reflect the patient’s hospital course
10:30-10:45 a.m.	BREAK
10:45 – 11:30 p.m.	<p>Domain 1: Clinical Coding Practice (continued)</p> <ul style="list-style-type: none"> • Assign and sequence ICD-10-CM codes • Use coding conventions • Assign appropriate DRG codes • Communicate with coding/HIM staff to resolve discrepancies in documentation for CPT assignment
11:30 a.m. – 12:30 p.m.	<p>Domain 4: CDI Metrics and Statistics</p> <ul style="list-style-type: none"> • Track denials and documentation practices to avoid future denials • Trend and track physician query response • Track working DRG and coder final code • Perform quality audits of CDI content to ensure compliance with institutional policies & procedures or national guidelines • Trend and track physician query content • Trend and track physician and query provider • Trend and track physician query volume • Measure the success of the CDI program through dashboard metrics • Track data for physician benchmarking and trending • Compare institution with external institutional benchmarks • Track data for CDI benchmarking and trending • Track data for specialty benchmarking and trending • Use CDI data to adjust departmental workflow
12:30-1:00 p.m.	BREAK
1:00-3:00 p.m.	Practice Exam

CDIP Exam Preparation *continued*

Time	Topics
3:00-3:15 p.m.	BREAK
3:15-4:30 p.m.	Review Practice Exam

Closing Day 2 - Thank you for attending the AHIMA CDIP Exam Preparation workshop and safe travels!